



VIA U.S. MAIL AND EMAIL

The Honorable Steve Callaway City of Hillsboro 150 E. Main Street Hillsboro, OR 97123

Dear Mayor Callaway,

June 19, 2017

Following up on previous notifications to your office, including to Daniel Rittatore, I am writing to inform you that due to an unforeseen change in business needs, SureID has had to further restructure its workforce and expects to end the employment via layoff of approximately 80 employees who work at 5800 NW Pinefarm Place, Hillsboro, OR, between June 19 and July 3, 2017.

The total number of affected employees who work in Hillsboro or may be considered assigned to Hillsboro, including prior separations, is approximately 200. The first separation was on May 8, 2017.

If you would like further information, my contact information is below.

Sincerely,

Seth Holverson

Vice President of Human Resources

503-924-5300

cc:

Mr. John Asher

Oregon Rapid Response Coordinator

Office of Community Colleges and Workforce Development

Higher Education Coordinating Commission

875 Union Street NE

Salem, OR 97311